President Robert Riggs called the meeting to order at 8:08 AM. Minutes of the previous meeting were circulated and approved with correction of the locations of national AMS meetings (Columbus, Ohio in 2002, Houston in 2003).

Report by Marian Wilson Kimber, Sec./Treas.: As of February 1st, the treasury showed a balance of $2709.11. This figure does not include dues or registration moneys collected at the conference or the allotment from the national office of AMS.

Report by Sarah Meredith, Student Representative, on the 2000 AMS Council meeting in Atlanta: Issues discussed at the Council meeting included the high number of student papers at national meetings vs. the small percentage of papers by senior scholars, confusion regarding the role of the Outreach Committee to be addressed by the Board (whether outreach within the field, to other disciplines or to the general public), the tendency for study sessions to be too oriented towards formal papers, and other possibilities for organization of the national conference.

Report by Sarah Meredith, on the Student Representative meeting: Topics discussed included the new deadline for the Pisk prize which has resulted in increased applicants, problems of web publishing of dissertations, mentoring and outreach for younger students, encouragement for student attendance at open AMS meetings, the possibility of a teaching award, unionization of graduate students in the northeast, and the need for inexpensive hotels for the national conference. Students would like AMS to collect data about student retention and available funding at graduate institutions offering musicology degrees; AMS does not have the staffing to do this.

Report by Robert Riggs, Denise von Glahn and Marian Wilson Kimber on the Chapter Officers’ Meeting in Atlanta: Riggs observed that our chapter is vigorous by comparison with most other chapters. Jan Herlinger, who has run the meeting for many years, will be replaced by Rufus Hallmark. Issues raised included: the effect of graduate unionization on having to pay high fees for minimal help for meetings of the New York Chapter and chapter officers who do not inform new officers what they need to do. Wilson Kimber reported that the Chapter now has its own tax identification number.

Old business: New draft guidelines for the Student Paper award previously adopted at the 2001 business meeting were distributed and discussed. The guidelines are designed to prevent the confusion that took place surrounding the deadline and procedures this year. Discussion centered around whether the actual presentation of the paper should be a factor in the committee’s decision. The guidelines were adopted, with the stipulation that papers to be considered for the prize must be submitted to the President of the Chapter one month before the Chapter meeting.

New Business: The election of a new Student Representative, Laura Moore Pruett of Florida State University. A host for next year’s meeting was solicited; Siegwart Reichwald volunteered Palm Beach Atlantic College, pending administrative approval.

Sincere thanks were extended to Denise von Glahn, chair of FSU’s local arrangements committee, and James Grymes, the director of the International Ernst von Dohnányi Festival. FSU students Sarah Meredith, Sarah Balduf, Jamie Younkin, Marshall Howland, Meg Jackson, Robin Wildstein Garvin, Mark Hertica and Laura Moore Pruett were also thanked for their assistance.

The meeting was adjourned at 8:55 AM.

February 8, 2003

**Beginning balance:** February 2, 2002 = $2709.11

**Deposits to date:**
Dues: $390
2002 conference fees: $785
2002 per capita allotment: $121
2003 per capita allotment: $116
Total receipts: $1412
Total funds available: $4121.11

**Expenditures to date:**
Student representative travel: $108.75
International Dohnányi conference: $460
Postage, photocopying, supplies: $29.43
Total expenditures: $598.18

**Balance:** $3522.93

Note: the final figure does not include dues and registration fees collected at this conference.

Submitted by Marian Wilson Kimber, Secretary/Treasurer